

## GOVERNMENT COLLEGE OF ENGINEERING, JALGAON

(An autonomous Institute of Government of Maharashtra)

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### Minutes of Eighth Meeting of Academic Council convened on 21.07.2018

The eighth meeting of all the members of Academic Council of Government College of Engineering, Jalgaon was held on July 21; 2018 at 10.00 am in the meeting hall of the college. The following members were present for the meeting.

Sr. No.	Name, Designation and Affiliation	Designation
1	Dr. R. P. Borkar; Principal, GCoE, Jalgaon	Chairman
2	Dr B. M. Ghodeswar; Professor, General Management; Nagpur	Member
3	Dr. D. G. Hundiwale; Former Director, BCUD; NMU, Jalgaon	Member
4	Dr. A. M. Mahajan; Professor in Electronics; NMU, Jalgaon	Member
5	Dr. R. J. Ramteke, Head, Department of Inf. Tech.; School of Computer Sciences, NMU, Jalgaon	Member
6	Smt. M. S. Phalak; Assistant Professor, Physics; GCoE, Jalgaon	Member
7	Dr M. J. Sable; Professor, Mechanical Engg; GCoE, Jalgaon	Member
8	Dr. D. S. Chaudhari; Professor, Electronics Engg; GCoE, Jalgaon	Member
9	Dr R. D. Kokate; Professor, Instrumentation Engg; GCoE, Jalgaon	Member
10	Dr. A. R. Phadke, Associate Professor, Electrical Engg; GCoE, Jalgaon	Member
11	Shri D. V. Chaudhari; Assistant Professor, Computer Engg; GCoE, Jalgaon	Member
12	Dr. S. S. Pusadkar, Associate Professor, Civil Engg; GCoE, Jalgaon	Member
13	Dr. G. M. Malwatkar, Associate Professor, Instrumentation Engg; and Dean – I. I. I.; GCoE, Jalgaon	
14	Shri G. K. Andurkar; Associate Professor (CAS), Electronics Engg and Dean – Students' Affair; GCoE, Jalgaon	Member
15	Shri Y. D. Gaikwad; II <sup>nd</sup> year B. Tech. (Elect)	Invitee
16	Miss D. R. Telang; III <sup>rd</sup> year B. Tech. (Instru)	Invitee
17	Shri J. A. Sadhuramani; IV <sup>th</sup> year B. Tech. (Mech)	Invitee
18	Miss S. B. Thosare; II <sup>nd</sup> year M. Tech. (E & Tc)	Invitee
19	Shri S. O. Dahad Associate Professor, Electronics Engg and Dean - Academics; GCoE, Jalgaon	Member Secretary

At the start of the meeting, Chairman Dr R. P. Borkar welcomed Honorable members of AC. Shri S. O. Dahad Member-Secretary; AC informed to all the members that Dr. V. M. Gadre; Dr. P. M. Khodke; Shri Ram Bhogale; Dr. K. R. Kabara, Shri Aniruddha Pandharkar, Smt Y. S. Patil, Shri A. M, Dongardive, Dr S. P. Mohani and Shri M. S. Patil had expressed their inability to attend the meeting due to some unavoidable circumstances and therefore leave of absence was granted to them.

*With the permission of chairman the proceeding of AC started.*

### **Item Details**

#### **Item No 1**

***To read and confirm the minutes of seventh meeting of Academic Council held in the meeting hall of institute on Saturday, October 07; 2017 at 10.00 am.***

- 1.1 The minutes of the seventh meeting of Academic Council held in the meeting hall of institute on Saturday, October 07; 2017, were already circulated vide letter No. GCoEJ /AC/2017/2033 dated: 30/10/2017. The same were read in the meeting.
- 1.2 Academic Council confirmed the minutes of seventh meeting unanimously without any modification.

#### **Item No 2**

***To note and approve the changes in the academic council.***

- 2.1 Due to transfer, new recruitment and changes in port-folios, there are some changes in the academic council. In addition, tenure of academic council is over and some of the experts expressed inability to work as member of AC.
- 2.2 It is unanimously resolved to change the composition of AC and chairman AC is authorised to prepare the panel of experts and submit the same to BoG for final composition. Accordingly, proposed academic council including panel of experts and a copy of letter submitted to NMU, Jalgaon requesting to nominate three expert members on the AC of this institute are enclosed as annexure II.

#### **Item No 3**

***To note and approve the action taken by institute on the agenda points discussed and resolved in the earlier meetings of Academic Council.***

- 3.1 The action taken by institute on the agenda points discussed and resolved in the earlier meetings of Academic Council were briefed by Dean Academics Shri S. O. Dahad. He informed that the appropriate action is taken by institute on all the resolutions.
- 3.2 The same were noted and approved. AC appreciated the effort taken by institute for compliance on all the resolutions.

#### **Item No 4**

***To note the G.R. related to selection of this institute for TEQIP-III***

- 4.1 Principal Dr. R. P. Borkar briefed about TEQIP III and selection of the institute in it.
- 4.2 AC noted the same and appreciated the effort taken by institute for selection of the institute in TEQIP III

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**Item No 5:**

***To note the accreditation status of institute.***

- 5.1 AC noted that the National Board of Accreditation (NBA), New Delhi has Provisionally Accredited the two UG programs namely Mechanical Engineering and Instrumentation Engineering up to June 30; 2021 subject to submission of Compliance Report at least six months before the expiry of validity of accreditation vide its letter dated 29.03.2018 and out word number File No. 28 – 43 -2010 – NBA. AC also noted that institute had submitted an appeal to NBA to reconsider accreditation status of Electronics & Telecommunication Engineering (UG Program) vide its letter No GcoE/E&Tc/NBA/1204 dated 26.04.2018.
- 5.2 AC congratulated to institute in general and the department of Instrumentation and Mechanical Engineering in particular for seeking the accreditation from NBA.
- 5.3 AC also noted that institute had applied for accreditation by National Assessment and Accreditation Council (NAAC), New Delhi.

**Item No 6:**

***To discuss and approve curriculum structure and detailed syllabi of first year UG Program (common for all programs) for this autonomous institute.***

- 6.1 Dean Academics Shri S. O. Dahad briefed about the philosophy, features and methodology adopted by institute for the revision of curriculum. AC discussed revised curriculum structure and syllabus at depth and appreciated the efforts taken by institute for the revision of curriculum.
- 6.2 Curriculum structure and detailed syllabi of first year UG Programme (common for all programmes) was approved with the following suggestions –
  - a) Dr. D. G. Hundiwale suggested avoiding repetition of contents in more than one course or that of XII<sup>th</sup> standard syllabus if any and concerned DFB is authorised to make necessary changes if required.
  - b) It is suggested to use uniform format used earlier for detailed syllabus of each subject. DFB should do the necessary formatting and submit the final syllabus along with minutes of meeting.
  - c) This final structure and detailed syllabus of first year UG Programme (common for all programmes) for this proposed autonomous institute is enclosed as ***Annexure VI (a)***.
- 6.3 In view of revised curriculum, it is essential to revise the autonomy and examination rules also. It was unanimously approved to change the ESE pattern as follows.

***“There shall be five ESE in one academic year; out of which the first two ESE (viz winter and re-examination winter) shall be conducted only for all the courses of odd semester while next two ESE (summer and re-examination summer) shall be conducted only for all the courses of even semester and the fifth ESE (complimentary examination) shall be conducted for all the theory courses of odd as well as even semester.”***
- 6.4 The chairman AC was authorized to approve the autonomy and examination rules for revised curriculum and accordingly the revised autonomy and examination rules approved by chairman AC are enclosed as ***Annexure VI (b) and Annexure VI (c)***.
- 6.5 In view of point number 6.3, i/c CoE suggested that; it will be convenient for implementation and beneficial to students for their study if the same ESE pattern is adopted for higher classes also. It was unanimously resolved that, the chairman AC shall conduct a meeting with senior students and take the appropriate decision with the consent of senior students. Accordingly, a meeting of senior students in the presence of all HoDs and deans was convened on 08.08.2018 at 5.15 pm in room number 124 and all present students

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unanimously agreed to adopt the revised ESE pattern as stated in point number 6.3. Therefore, the autonomy and examination rules for existing curriculum are also changed and approved by chairman AC and are enclosed as *Annexure VI (d) and Annexure VI (e)*.

**Item No 7:**

*To discuss and approve curriculum structure of all six UG Programs (viz Mechanical Engineering, Electronics and Telecommunication Engineering, Instrumentation Engineering, Electrical Engineering, Computer Engineering and Civil Engineering) for this autonomous institute.*

- 7.1 Each BoS chairperson/member secretary presented the revised curriculum structure of the respective UG program and its comparison with existing curriculum structure, model curriculum proposed by AICTE.
- 7.2 Curriculum structure of all six UG Program was principally approved and BoS chairperson of concerned UG program is authorised to make necessary changes of formatting and/or typographic errors if required and submit the final syllabus along with minutes of meeting.
- 7.3 This final curriculum structures of of all six UG Program are enclosed as *Annexure VII*.

**Item No 8:**

*To discuss and approve curriculum structure and detailed syllabi of PG Program in Electronics and Telecommunication Engineering (Digital System) for this autonomous institute. (Agenda point prepared by Chairperson/member secretary of BoS - Electronics and Telecommunication)*

- 8.1 Shri G. K. Andurkar presented the curriculum structure and detailed syllabi of PG Program in Electronics and Telecommunication Engineering (Digital System).
- 8.2 Dr A. M. Mahajan and Dr. R. J. Ramteke suggested some modifications.
- 8.3 Curriculum structure and detailed syllabi of PG Program in Electronics and Telecommunication Engineering (Digital System) was principally approved with the above referred suggestions and BoS chairperson is authorised to make necessary changes as per suggestions and that of formatting and/or typographic errors if required and submit the final syllabus along with minutes of meeting.
- 8.4 This final curriculum structure and detailed syllabi of PG Program in Electronics and Telecommunication Engineering (Digital System) is enclosed as *Annexure VIII*.

**Item No 9:**

*To note and discuss the minutes of eighth meeting of Examination Committee.*

- 9.1 I/C CoE Shri S. O. Dahad briefed about the various agenda points discussed and resolutions passed by EC. In addition, he also informed about recommendations of EC in respect of modifications in examination rules for its final approval by AC.
- 9.2 AC noted the same and directed CoE to submission of MoM of 8th meeting of EC along with the MoM of this meeting.
- 9.3 On detailed discussion, all the recommendations of EC were approved.
- 9.4 According to point number 9.2, a copy of MoM of 8th meeting of EC is enclosed as *Annexure IX*.

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**Item No 10:**

*To issue provisional approval to the list of students who successfully completed the fourth (final) year B. Tech. or second (final) year M. Tech. to confer provisional degree by this institute upon them and recommend to BoG for final approval to confer final degree by NMU, Jalgaon upon them.*

- 10.1 AC approved the procedure adopted by AEC to verify the list of students who successfully completed the fourth (final) year B. Tech. or second (final) year M. Tech. and eligible to confer provisional degree.
- 10.2 AC approved the list enclosed with book of enclosure and authorised the chairman to approve the additional list of such successful students scrutinised by committee and recommended by concerned HoD and submit final list of UG and PG students who are eligible to receive provisional degree to BoG for its final approval.
- 10.3 The list of all successful UG students who are eligible to receive provisional degree is enclosed as **Annexure X(a)** and that of PG students is enclosed as **Annexure X(b)**

**Item No 11:**

*To discuss and take decision on various applications received from students and students' organization to revise the rules of the institute regarding promotion to higher classes.*

11.1 With respect to above subject, many applications were received by AEC from students. All these applications were broadly subdivided in three categories and on discussion following decisions were resolved unanimously.

(a) Applications to change ATKT criteria – It is unanimously resolved to change the rules as follows with effect from re-examination 2018.

**R 13.6** For the registration of second year (IIIrd semester) of UG/PG the student should have earned at least 70% of the total credits (rounded to nearest lower integer) of first year of UG and 75% of the total credits (rounded to nearest lower integer) of first year PG program.

**R 13.7** For the registration of third year (Vth semester) of UG the student should have earned all credits of first year and at least 70% of the total credits (rounded to nearest lower integer) of second year

**R 13.8** For the registration of fourth year (VIIth semester) of UG the student should have earned all credits of first and second year and at least 70% of the total credits (rounded to nearest lower integer) of third year.

(b) Application for grace marks – It is unanimously resolved to add the rule for grace marks and the chairman AC is authorised to approve the rule on the recommendation of committee consisting of Dr R. D. Kokate, Dr M. J. Sable and I/C CoE Shri S. O. Dahad with effect from re-examination 2018. This rule shall be circulated along with MoM of this meeting. Accordingly, the chairman AC approved following rules.

**Grace Marks:** Any UG student of this institute can avail the facility of seeking maximum 12 grace marks during entire duration of UG program to convert F grade to pass grade of any course and/or to improve the CGPA at the end of eighth semester subject to following conditions.

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- Maximum permissible grace marks during entire duration of UG program is 12.
- To avail the facility of grace marks the examinee shall apply in appropriate format to AEC within two days from the declaration of R14.
- **Grace marks to pass the course:** The examinee shall be given benefit of grace marks only for passing in any head of passing as follows; provided that the overall result of that examinee changes from fail to ATKT or from ATKT to Pass. The examinee can avail this facility for only two courses at any examination

Sr No	Maximum marks of the head of passing	Maximum permissible grace marks
1	Up to 50	2
2	51 to 100	3
3	More than 100	4

- **Grace marks for CGPA improvement:** The examinee who had secured CGPA less than 6.75 can avail the benefit of maximum 8 marks in any two courses of fourth year B. Tech. to improve the grade and hence CGPA; if unutilized balance marks are available from the total permissible grace of 12 marks.
  - **Condonation:** If any examinee fails in any one head of passing and passed all other head of passing at any examination then deficiency of marks in such head of passing may be condoned by maximum 6 or 3 marks in case of maximum marks allotted to that course is 100 or 50 marks respectively; if unutilized balance marks are available from the total permissible grace of 12 marks.
- (c) Application to permit to register III<sup>rd</sup> or IV<sup>th</sup> year B. Tech though failed in one course of I<sup>st</sup> or II<sup>nd</sup> year B. Tech respectively and passed in II<sup>nd</sup> or III<sup>rd</sup> year B. Tech. – **Rejected**

11.2 Accordingly, a copy of final decision and the list of students who are benefited is enclosed as **Annexure XI**.

**Item No 12:**

***To discuss and take decision on applications received from students to grant additional chance(s) to the students of 2014-15/2015-16 batches to pass the courses of I<sup>st</sup> year B. Tech.***

- 12.1 Application of 2015-16 batch students to grant permission to register II<sup>nd</sup> year B. Tech and to appear the ESE of the courses of I<sup>st</sup> year B. Tech. during academic year 2018-19 as their result is ATKT at the end of re-exam 2018 – **Permission granted subject to pass all courses of I<sup>st</sup> year B. Tech. before the end of academic year 2018-19.** The list of students who are granted permission to register II<sup>nd</sup> year B. Tech is enclosed as **Annexure XII (a)**.
- 12.2 Application of 2015-16 batch students to grant permission to appear the ESE of the courses of I<sup>st</sup> year B. Tech. during academic year 2018-19 as their result is FAIL at the end of re-exam 2018 – **Rejected and any student who is not promoted to II<sup>nd</sup> year within three years due to any reason (including medical reason not reported earlier) should not be permitted to appear for the ESE of the courses of I<sup>st</sup> year B. Tech. in future.** The list of students who are not permitted to appear examination in future is enclosed as **Annexure XII (b)**.

(6/10)

**Item No 13:**

*To note and discuss the result analysis of winter 2017, summer 2018 and re-exam 2018.*

- 13.1 Result analysis coordinator carried out result analysis of all examinations conducted during academic year 2017-18. AC noted the same and expected to submit the course wise analysis and its comparison with earlier result. In addition, it is expected that the % of pass students shall be mentioned separately as pass in all courses and promoted with A.T.K.T.
- 13.2 AC directed to send such detailed result analysis to all members by email within one month. It will be discussed in next meeting.

**Item No 14:**

*To discuss and approve the academic calendar of the institute for academic year 2018 - 19*

Detailed academic calendar for higher classes and brief academic calendar for first year of the institute for academic year 2018 – 19 was approved and the chairman AC is authorised to approve the detailed academic calendar for first year for academic year 2018 – 19 and the changes in the academic calendar for higher classes, if required in backdrop of item No 6. Both the academic calendar for academic year 2018 – 19 are enclosed as **Annexure XIV**.

**Item No 15:**

*To note and discuss the report of Industries Institute Interaction (I I I) cell.*

- 15.1 Dean I I I - Dr. G. M. Malwatkar presented the report of I I I cell including training & placement related activities of this institute.
- 15.2 Academic Council noted the report of I I I cell, expressed satisfaction for improved placement and expected to continue the efforts for more placement of eligible students in next academic year.

**Item No 16:**

*To note and discuss the report of R and D cell.*

- 16.1 Dean R and D – Dr D. S. Chaudhari presented the report of R and D cell including Unnat Bharat and Unnat Maharashtra scheme.
- 16.2 Academic Council noted the report of R and D cell and expected to improve the research activities.

**Item No 17:**

*To note and discuss the report of students' welfare committee.*

- 17.1 Dean Students' Affair - Shri G. K. Andurkar presented the report of students' welfare committee including gymkhana (co-curricular and extra-curricular) activities.
- 17.2 Academic Council noted the report of students' welfare committee and gymkhana expressed satisfaction for activities undertaken by institute for all round development of students..

(7/10)



**Item No 18:**

***Any other point by the permission of chair.***

***18a: To note the report of hostel.***

18a.1 I/C Hostel Rector Shri M. B. Bhare presented the report about various activities of the hostel of this institute.

18a.2 Academic Council noted the same.

***18b: To note the minutes of meeting of various committees convened in between seventh and this meeting of academic council.***

18b.1 AC noted the minutes of meeting of academic planning and evaluation committee, building & works committee, and finance committee.

***18c: To note and discuss the contents and modus of operandi of the Induction program to be organized for 1<sup>st</sup> year B. Tech. Students.***

18c.1 AC noted the contents and modus of operandi of the Induction program to be organized for 1st year B. Tech. students and appreciated it.

***18d: To note, discuss and approve the changes in examination rules as approved by examination committee.***

AC discussed in depth the various modifications in examination rules recommended by EC and approved. ***In addition***, AC authorised chairman academic council to approve the additional changes in examination rules if required. (Refer item number 6)

***18e: To note, discuss and approve the changes in composition of various BoS.***

AC approved the changes in various BoS as enclosed in book of enclosure of the AC meeting.

***18f: To discuss and take decision on suggestion received from BoS Civil regarding changes in examination pattern.***

This point was already discussed along with item number 6 and resolved

***18g: To discuss and approve the number of additional chances to be permitted to backlog students of old curriculum to appear and pass that course in old curriculum.***

On detailed discussion, AC unanimously resolved that such students should be permitted to appear the examination and pass those courses as per old curriculum for one academic year and later on they shall appear and pass the equivalent courses as per new curriculum. If there is no equivalence in new curriculum then student shall be permitted to appear and pass the referred course as old curriculum within stipulated time period.

(8/10)



**18h: To discuss and take decision on CGPA improvement facility to be provided to students.**

On detailed discussion, AC unanimously resolved that the facility of CGPA improvement should be provided to aspiring students as per following provisions.

1. A student, who has earned the minimum credits required but fails to obtain the minimum, specified CGPA for the award of degree shall take additional elective courses or repeat the courses mentioned in program to get minimum required CGPA subject to maximum duration of program as specified earlier. For this, aspiring students shall apply to AEC within seven days from the declaration of result and submit the examination form as per schedule with condition that the student can appear for ESE of maximum five theory courses and three laboratory courses at a time in one examination. Students can avail this facility till the maximum permissible duration to complete the program.
2. The UG/PG student, who has earned the minimum credits and CGPA required for the award of degree but secured less than 6.75 CGPA can avail the facility of CGPA improvement. For this, aspiring students shall follow the following procedure.
  - (i) Apply in prescribed format to AEC at least ten days before the commencement of submission of online examination form of next ESE as per academic calendar but before the receipt of final degree from NMU, Jalgaon.
  - (ii) Submit the grade report of final year, passing certificate, provisional degree certificate, transfer certificate and migration certificate to AEC along with the application.
  - (iii) Submit the on line examination form as per academic calendar for at the most five theory courses from the courses of II<sup>nd</sup>, III<sup>rd</sup>, IV<sup>th</sup> year of the UG or I<sup>st</sup> year of PG program within one academic year from the declaration of result.
  - (iv) To consider the grades of the courses for which the aspiring student had submitted the examination form to improve CGPA, shall pass all the courses at the same attempt otherwise the old result will be maintained. Aspiring student can avail the CGPA improvement facility by appearing for ESE of some courses only for next three examinations from the declaration of first pass result. Later on this facility will be withdrawn and old result shall be maintained.

**18i: To discuss the need and feasibility of using CCTV camera in examination hall.**

18i.1 AC accepted this proposal in principle and directed the CCTV coordinator to submit the feasibility report and estimated expenditure for it.

**18j: To approve to collect degree certificate printing charges Rs 100/- per candidate charged by NMU, Jalgaon from students in addition to regular convocation fees charged by NMU, Jalgaon.**

18j.1 Ac noted the letter received from NMU, Jalgaon in this regard and approved to collect degree certificate printing charges Rs 100/- per candidate charged by NMU, Jalgaon from students in addition to regular convocation fees charged by NMU, Jalgaon.


(9/10)

*The meeting concluded with thanks to chair.*

 10.8.18

(S .O. Dahad)  
Member Secretary



  
(Dr. R. P. Borkar)  
Chairman

**Copy for information and necessary action:**

1. Hon. Chairman, BoM, Government College of Engineering, Jalgaon.
2. All members of Academic Council, Government College of Engineering, Jalgaon.
- 3 Member Secretary- Examination Committee, Government College of Engineering, Jalgaon.
- 4 Dean – Students' Affair, Government College of Engineering, Jalgaon.

(10/10)